

Place Select Committee
Review of Disabled Parking (Task and Finish)
Outline Scope

Scrutiny Chair: Councillor Derrick Brown	Contact details: derrick.brown@stockton.gov.uk
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Which of our strategic corporate objectives does this topic address?	
Ensure our residents are safe Reduce levels of anti-social behaviour	
What are the main issues and overall aim of this review?	
The review will examine the extent of abuse of parking bays and the Blue Badge scheme in Stockton Borough and the location of disabled car parking bays in car parks taking into account safe access routes from car parks to facilities.	
The review will also look at private parking in town centres, supermarkets and at Teesside Park	
The review will feed into a revised policy.	
The Committee will undertake the following key lines of enquiry:	
<ul style="list-style-type: none"> • What are the statutory requirements for disabled bays? • Are disabled bays in the correct locations? • What is the process for applying for a blue badge? • How aware are the public of the blue badge scheme? • How many blue badge applications are rejected and appealed? • What is the cost of administrating the scheme? • How many offences are being committed? • What approach do the Council take to enforce the scheme? • What would the implications and costs of the Council prosecuting people abusing the blue badge scheme? • What do users tell us about the operation and abuse of the scheme and the location of disabled bays? • What approach do other Council's take? 	
Who will the Committee be trying to influence as part of its work?	

Cabinet, Motorists

Expected duration of review and key milestones:

Three months:

15 January – Agree Scope and Project Plan, Receive Evidence

12 February – Draft Recommendations

12 March – Approval of Final Report

27 March – Submission to Executive Scrutiny Committee

19 April – Submission to Cabinet

What information do we need?

Existing information (background information, existing reports, legislation, central government documents, etc.):

Blue Badge Scheme

Statutory Guidelines

Local Guidelines

Numbers of recorded offences

New information:

Best practice in other Local Authority areas

Feedback from disabled motorists and Disability Advisory Group

Who can provide us with further relevant evidence? (Cabinet Member, officer, service user, general public, expert witness, etc.)

What specific areas do we want them to cover when they give evidence?

Joanne Roberts/ Jamie Stephenson

Background and Context
Council's policies

Marc Stephenson

Number of incidents
Enforcement action taken

Graham Footer (Disabled Motoring UK)

User feedback

Disability Advisory Group Members

User feedback

How will this information be gathered? (eg. financial baselining and analysis, benchmarking, site visits, face-to-face questioning, telephone survey, survey)

Committee Meetings, desk top research, survey for Disability Advisory Group Members

How will key partners and the public be involved in the review?

Committee meetings, survey for DAG members

How will the review help the Council meet the Public Sector Equality Duty?

The Public Sector Equality Duty requires that public bodies have due regard to the need to advance equality of opportunity and foster good relations between different people when carrying out their activities. This review will be mindful of these factors.

How will the review contribute towards the Joint Strategic Needs Assessment, or the implementation of the Health and Wellbeing Strategy?

Create and develop healthy and sustainable places and communities

Provide an initial view as to how this review could lead to efficiencies, improvements and/or transformation:

The review will inform a revised policy taking into account user feedback.

Project Plan

Key Task	Details/Activities	Date	Responsibility
Scoping of Review	Information gathering	December 2017	Scrutiny Officer Link Officer
Tri-Partite Meeting	Meeting to discuss aims and objectives of review	8 January 2018	Select Committee Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer, Link Officer
Agree Project Plan	Scope and Project Plan agreed by Committee	15 January 2018	Select Committee
Publicity of Review	Determine whether Communications Plan needed	NA	Link Officer, Scrutiny Officer
Obtaining Evidence		15 January 2018	Select Committee
Members decide recommendations and findings	Review summary of findings and formulate draft recommendations	12 February 2018	Select Committee
Circulate Draft Report to Stakeholders	Circulation of Report	February 2018	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss findings of review and draft recommendations	23 February 2018	Select Committee Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer, Link Officer
Final Agreement of Report	Approval of final report by Committee	12 March 2018	Select Committee, Cabinet Member, Director
Consideration of Report by Executive Scrutiny Committee	Consideration of report	27 March 2018	Executive Scrutiny Committee
Report to Cabinet/Approving Body	Presentation of final report with recommendations for approval to Cabinet	19 April 2018	Cabinet/ Approving Body